**ANNUAL PROGRESS REPORT[[1]](#footnote-2)**

**YEAR 2020**

1. **BASIC INFORMATION**

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| **Project ID / Output ID** | **00113425 / 111581** | **Reporting** **Date**: | **12/8/2020** |
| **Full Title**: | **Pipol Konek - Inclusive Net Access & Service** | | |
| **Start Date:** | **9/28/2018** | **Completion Date**  (and approved extension, if any)**:** | **12/31/2022** |
| **Total Project Fund**  (and fund revisions, if any)**:** | USD 25,606,463.60 | **Annual Project Fund:**  **AWP Budget (2020)** | USD 9,645,187.78 |
| **Implementing Partner:** | **United Nations Development Programme (UNDP)** | | |
| **Donor/s:** | **Department of Communications and Information Technology (DICT)** | | |
| **Responsible Parties:** | **Not applicable** | | |
| **Project Description** | The Philippines is recognized as a high user of online services, with an estimated 67 million Filipinos using Facebook. It is therefore ironic that 45% of the total population and 61% of households still do not have access to the internet. The Free Wi-Fi Internet Access in Public Places Program, otherwise known as Pipol Konek, was then implemented by the Department of Information and Communications Technology (DICT) with the aim to provide free broadband internet access to public places across the country. However, challenges in the bidding and implementation process, limited access to cost-effective and up-to-date technology options, as well as the limited capacity of local Philippine telecommunications companies have slowed progress toward this goal.  Hence, DICT sought the assistance of UNDP to accelerate the roll-out of the Pipol Konek Program. Working in partnership with DICT, UNDP will use its National Acceleration Modality to apply its procurement system and partnership agreement instruments to provide Wi-Fi services for designated areas with no or limited access to internet. This phase of the DICT-UNDP partnership aims to expand internet access to initially up to 6,000 sites.  The project will contribute to closing the digital divide in the Philippines by providing incentives to encourage new and existing local and international service providers to expand internet coverage in designated areas, incorporate citizen monitoring mechanisms to ensure internet service providers meet service quality standards, and include resources to develop the capacity of DICT staff to oversee the procurement, management and implementation of future large-scale ICT investments. | | |
| **Target Group** | Disadvantaged women and men with no access to the internet that are denied access to online opportunities for education, citizen engagement, and economic development | | |

1. **INDICATIVE/EMERGING RESULTS OF THE PROJECT and LESSONS LEARNED**

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| |  |  | | --- | --- | | **B.1 CPD Outcome alignment** | 1: The most marginalized, vulnerable, and at-risk people and groups benefit from inclusive and quality services and live in a supportive environment wherein their nutrition, food security, and health are ensured/protected. | | **B.2 CPD Output indicator alignment**  *[Choose between 1-3 applicable indicators]* | *1.1.3 Number of people accessing essential public services with UNDP assistance [IRRF 1.1.2.1]*  *1.3.1 Number of individuals and institutions engaged in NGAs and LGUs through UNDP-supported civic engagement mechanisms*  *1.1.2 Number of UNDP-assisted municipalities with GID communities having innovative monitoring platforms providing disaggregated data [IRRF 1.1.1.3]* | | * *Provide updates (quantitative or qualitative) for each CPD output indicator selected (e.g. No. and name of LGUs for indicator 1.1.1).* * *Describe key CPD output level results that were achieved as planned* * *Explain which output-level results were not achieved as planned* * *Reflect on external factors that constrained performance*   *[1000 characters max. per CPD output]*  1.1.3 Number of people accessing essential public services with UNDP assistance [IRRF 1.1.2.1]: There are already 229,721 unique users benefitting from the 638 activated Free Wi-Fi for All sites (refer to [Annex 1](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%201.%20List%20of%20activated%20sites.pdf?csf=1&web=1&e=6y3onk) and [2](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%202.%20Map%20of%20activated%20sites.pdf?csf=1&web=1&e=vcvR6t) for the summary and list of activated sites, respectively). These remote access points are located in Albay, Batangas, Benguet, Cagayan, Davao City, Davao de Oro, Davao del Norte, Davao del Sur, Davao Oriental, Isabela, Lanao Del Sur, Palawan, Pampanga, Puerto Princesa City, Sorsogon, and Quezon (refer to [Annex 3](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%203.%20Summary%20of%20activated%20sites.pdf?csf=1&web=1&e=IQgSqU) for the map of activated sites). On average, 360 users per site are regularly using the service. About 56% of the beneficiaries are accessing information using mobile phones.  1.3.1 Number of individuals and institutions engaged in NGAs and LGUs through UNDP-supported civic engagement mechanisms: The project engaged almost 47,000 individuals and 37 institutions. The number of attendees in the orientation and pre-testing of the DevLIVE Mobile App (a customized citizens’ monitoring tool) were 90 participants, composed of PLGU and DICT staff. As for the DevLIVE orientation, institutions that participated were 17 DICT Provincial Office, 4 DICT Cluster Offices, 6 Provincial Local Government Units (PLGU) and 1 Highly Urbanized City (HUC). The project also continued its collaboration with the Department of Education through its Open Educational Resources (OER) webinars. The DICT-UNDP partnership OER conference segment was uploaded on YouTube with 46,960 views by the end of December 2020.  1.1.2 Number of UNDP-assisted municipalities with GID communities having innovative monitoring platforms providing disaggregated data [IRRF 1.1.1.3]: Under Phase 1, 480 sites have been activated in 94 municipalities. For Phase 2, there were 158 sites activated spread over 25 municipalities. Of the 119 municipalities in both phases, 41 have communities are considered as geographically isolated and disadvantaged areas (GIDAs). | | | **B.3 SP Output Alignment** | *Indicate other applicable SP output indicators outside the CPD. See [*[*link*](http://www.undp.org/content/dam/undp/library/corporate/Executive%20Board/2017/Special-session/dp2017-38_Annex%201_IRRF-Final%20Draft.docx)*] for full list of indicators.*  1.1.2 Marginalized groups, particularly the poor, women, people with disabilities and displaced are empowered to gain universal access to basic services and financial and non-financial assets to build productive capacities and benefit from sustainable livelihoods and jobs |   **B.4 Top three key results achieved in 2020**  ***Guidance:*** *Use the following criteria for selection of key project outcome/output-level results i) results that directly contribute to CPD outputs; ii) results that contribute to gender equality; iii) results that contribute to capacity development or policy making; iv) result in which significant proportion of the annual budget is spent; and v)) any other result that is important for the project for that year.* ***In selecting key results, think about what your team is most proud of achieving during the year****. Disaggregated data (sex, age, social group, etc) must be used to the extent possible when reporting on beneficiaries. [1,500 characters max. per key result]*  *Key Results:*  1) There are currently more than 229,000 users making use of the internet access provided by the project in unserved and underserved last-mile communities. These are located in 14 provinces and two highly urbanized cities. 49.67% of users are female and 50.33% are male.\* In key informant interview (KII), it was revealed that the project provided an opportunity for women and senior citizens to do online business to sell their agriculture and other retail products, the internet service also benefitted school children and teachers to access online learning materials and classes and citizens to access government services (refer to [Annex 4](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%204.%20Onsite%20success_impact%20stories%20from%20project%20beneficiaries.pdf?csf=1&web=1&e=eoI7lm) for details).  2) A filtering mechanism, as part of the network management system, had been initiated to mitigate and limit access on pornographic that can potentially exploit women and children. This was also executed against terrorist recruitment sites to counter the spread of terroristic radicalism especially among the youth. Moreover, enhancement of the development mobile app (DevLIVE app) was done by including local dialect among the choices when using the App for more inclusivity. Further, pre-testing of the DevLIVE app have in preparation of capacitating the beneficiaries in 2021.  3) There are at least 34% GID municipalities with site activation among those areas with activated sites. The project was helpful in assisting village officials in submitting their reports, attending meetings, and participating in training activities. The project as shown in [Annex 4](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%204.%20Onsite%20success_impact%20stories%20from%20project%20beneficiaries.pdf?csf=1&web=1&e=eoI7lm) also enabled the users to establish connection with their family members and other relatives abroad.  **B.5 Lessons learned and ways forward**  ***Guidance:*** *Mention the key lessons learned during the implementation of the project during the year, and how these lessons will guide us in the future. Please mention any “best” practices which UNDP should be aware of. Please be specific and focus on the year’s performance. [2,000 characters max.]*   * Transparency and building a trust relationship with the project partners are very important to ensure smooth project implementation and iron out issues with the project. This is especially true when the strict mobile restrictions due to the COVID-19 pandemic was issued by the national government. The DICT and the PLGUs are assisting UNDP and the Contractor in deployment in the different provinces. * Further, continuous updating with the DICT Central Office, Regional Cluster Offices, and Provincial Clusters was conducted by the PMO. This ensures support for the project, establishes a sense of ownership, and promotes transparency, credibility, and professionalism among and between the parties regarding project implementation. * The PMO maintained its management strategy to conduct bi-monthly meetings and continuous communication with the Contractor. This is to address emerging and actual challenges that the Contractor confronted or will confront during its deployment. This also served as a forum to discuss and review the catch-up plan of the Contractor. Hence, utilizing the available ICT tools and platforms to establish open communication is important to ensure business continuity. The PMO also closely monitored government pronouncements relative to the pandemic. * The principle to expedite and strengthen social preparedness activities in the project sites remains necessary. This is to enhance the feedback mechanism, particularly on the performance and quality of connectivity. It also ensures people’s participation in the development process. * It is also important to further enhance the online monitoring capability of the project as a precaution to lessen risk of staff of getting infected or infecting the users in sites with inadequate health-facilities. * The ICT players, government institutions and CSOs are not yet ready for other models of deployment as evidenced by two call for expressions of interest using add-revenue models and engagement of CSOs in providing free Wi-Fi. Institutional strengthening and market incentives are areas recommended to be pursued to have other models of providing internet services. |

*\*estimate is based on data by DICT on free Wi-Fi for All use*.

**TECHNICAL ACCOMPLISHMENTS**

* *Evidence-based reporting – include relevant reports/publications and/or photo-documentation (description, date, location) as an annex.*
* *Quarterly financial performance is reported in the FACE Form. Please ensure consistency of technical accomplishments with the submitted Quarter FACE form and the AWP.*
* *Interim annual financial performance data is reported in the APR.*

| **EXPECTED OUTPUTS**  **Output 1. Free internet service provided to last mile communities in approximately 6,000 sites across the Philippines.** | | | | | | | |
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| **OUTPUT NARRATIVE**  *Guidance: Highlight results achieved from outputs below. If the result for output indictors are not met /achieved, please explain the probable reasons behind this result. [1,500 characters]*  Phases 1 & 2 deployment activities continued in unserved and underserved last mile communities, albeit cautiously, notwithstanding the pandemic (refer to [Annex 5](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%205.%20Summary%20of%20Master%20List%20(per%20region%20and%20province).pdf?csf=1&web=1&e=1skMRn) for the summary of all the target project sites and [Annex 6](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%206.%20Master%20list%20of%20Phase%201,%202,%20and%203.pdf?csf=1&web=1&e=5k9cIK) for the master list of all sites). A total of 638 sites were activated. A pre-bid conference was completed for Phase 3 and bid clarification is ongoing.  There are currently 229,721 users who could access free public Wi-Fi offered by the project. The PMO also organized meetings with the PLGUs and DICT to facilitate the Contractor’s mobility. A catch-up plan was agreed upon, targeting at least 931 sites by the year-end and with the 3,000 sites completed by February 2021 and the additional 2,000 sites by April 2021. The slow deployment of Phase 1 and Phase 2 also prompted the project to decide that the remaining 1,000 sites under Phase 3 should undergo bidding. The remaining Phase 3 sites are expected to be installed from February to June 2021 (refer to [Annex 7](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%207.%20Revised%20catch-up%20plan.pdf?csf=1&web=1&e=sGG4hF) for the details on the catch-up plan).  A successful pre-bid conference was conducted with participation from 23 vendors (13 local and 10 international). Bid evaluation has been completed and results was submitted to APC. Contract signing is expected in January 2021. | | | | | | | |
| **Project Output Indicator/s[[2]](#footnote-3)** | **Baseline** | | **Annual**  **Result[[3]](#footnote-4)** | **Annual**  **Target**  **(Annual)** | **Cumulative Result**  **(from Start Year)**  **Start year: 2018** | **Cumulative Target**  **(from Start Year)**  **Start year: 2018** | **End-of-Project Target**  **End year: 2022** |
| **1.1 Number of public sites connected with free public Wifi through the Project** | **2018** | **0** | **638** | **3,000** | **638** | **3,000** | **6,000** |
| **1.2 Number of schools with access to the internet for pedagogical purposes through the Project** | **2018** | **0** | **201** | **500** | **201** | **500** | **1,000** |
| **1.3 Number of users provided with access to the internet through the Project** | **2018** | **0** | **229,721** | **300,000** | **229,721** | **300,000** | **500,000** |

|  | **Physical Performance** | | | **Financial Performance** | | | |  |
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| **Activity/Sub-Activity Description** | **Activity Target[[4]](#footnote-5)** | **Accomplishment for the Year** | **Status of Activity[[5]](#footnote-6)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure**  *Expense + commitment + advances* | **Delivery Rate**  *(cumulative expenditure*  */*  *planned budget) \*100* | **REMARKS**   * *Explain if expenditure and budget deviation exceeds 10%* * *Mention bottlenecks and plans to address them* * *Explain why activity indicator targets were not met* |
| **Planned Activity 1.**  Procurement and install technology (Phase I deployment; 3,000 sites) | * 1. Site Visit to Hub   1.2. Approve site validation reports  1.3. Launching of Pilot Sites  1.4. Live Site Visits for Monitoring and Service Check  1.5. Approve QoS reports | * 2,789 sites approved for installation ([Annex 8](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%208.%20List%20of%20approved%20sites.pdf?csf=1&web=1&e=ezOCWn) and [9](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%209.%20Summary%20of%20approved%20sites%20for%20installation%20(ao%2031%20December%202020).pdf?csf=1&web=1&e=ZmAzUg)) * 480 sites were activated * Site visit to the Hub was conducted * A successful ceremonial activation/soft launch of initial five sites on 05 March 2020 * Reviewed NMS contents for customization of data presentation * 151 activated sites with site acceptance certificate |  | $ 9,278,481.49 | 00195 | $6,248,397.14 | 67.34% | * The COVID-19 pandemic continues to limit the conduct of random site visits and performing site validation tests. The Contractor was required to submit a catch-up deployment plan which was officially shared to DICT (please refer to [Annex 7](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%207.%20Revised%20catch-up%20plan.pdf?csf=1&web=1&e=VK3Val)). * To ramp up deployment, the Contractor indicated in the catch-up deployment plan to increase the number of teams doing the installations and strategize on site prioritization based on weather and COVID-19 situations, Phase 1 installation is expected to be completed by February 2021. |
| **Planned Activity 2.**  Procurement and install technology (Phase II deployment; 2,000 sites) | 2.1. Issuance of Contract  2.2. Pre-deployment Conference  2.3. Site visit to Hub  2.4. Approve site validation reports  2.5. Approve QoS reports | * 703 sites approved for survey and install * 158 sites were activated * Contract was issued on April 21, 2020 * A successful pre-deployment conference was conducted on 27 October 2020 * 31 sites with site acceptance certificate |  |  |  |  |  | * Delays in Phase 2 was due to late issuance of NTP, as precautionary measures, noting issues with Speedcast’s slow deployment roll-out for Phase 1. * A catch-up plan was crafted indicating an increase in the number of teams deployed starting January 2021. Phase 2 installation is expected to be completed by May 2021 (refer to [Annex 7](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%207.%20Revised%20catch-up%20plan.pdf?csf=1&web=1&e=VK3Val) for more details). |
| **Planned Activity 3.**  Procurement and install technology (Phase III SUC deployment; 1,000 sites) | 3.1. Draft procurement strategy and plan  3.2. Procurement (posting of ITB, to Contract Awarding) | * Conducted market study, prepared technical specifications and completed sourcing strategy; * Finalized master list of State Universities and Colleges for bidding * Successful pre-bid conference conducted on 13 October 2020 |  |  |  |  |  | * On-going bid evaluation; it is expected that contract will be signed for the 1,000 sites by end of January 2021. |
| **Planned Activity 4.**  Operations management | 4.1. Personnel and finance management  4.2. Maintenance process (e.g., office, communications) | * Monitored expenses against approved budget * Minutes of the meetings with DICT and Contractor prepared and consolidated * Reviewed request for payments and ensure all supporting documents are complete and accurate * Timely entry in the system to ensure all related expenses and commitments are captured in the period they were incurred * Constant communication/ coordination with partners to come up with an agreed penalty for SLA * Reviewed of personnel contracts and processed extension of near expiring contracts |  |  |  |  |  | * Meetings and coordination between DICT PMO and UNDP PMOs were held on a regular basis to provide project status updates and jointly strategize on project implementation, I.e., site selection. Technical specifications, implementation bottlenecks and strategies. * Senior management meeting between DICT and UNDP was held twice this year. |

| **EXPECTED OUTPUTS**  **Output 2. Capacity Development of citizens to use, monitor delivery and installation of internet connections and performance of the free public internet service.** | | | | | | | |
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| **OUTPUT NARRATIVE**  *Guidance: Highlight results achieved from outputs below. If the result for output indictors are not met /achieved, please explain the probable reasons behind this result. [1,500 characters]*  There were 37 institutions capacitated exceeding the project target for the year. Project stakeholders and beneficiaries (92 participants) were oriented on the use of DevLIVE, a mobile app-based monitoring tool, on August 12, 2020. This also served as a venue for beneficiaries to pre-test the app’s functionality and usability. Four PLGUs (Albay, Cagayan, Isabela, and Quezon) picked out 10 volunteers from their offices to assist the project in cascading DevLIVE’s use at the site level. The PMO provided a series of technical assistance and coaching sessions with the trainers after the orientation. The pre-testing results were consolidated and submitted to the DevLIVE developer to enhance the mobile app. For instance, survey questions on the app were improved for better reliability and validity of user responses. Problems with geotagging features of the app also surfaced during the pre-testing which was addressed by the developer. The impact questions were also translated to Tagalog and Bisaya dialects and this option was added to the DevLIVE app (refer to [Annex 10](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%2010.%20DevLIVE%20mobile%20app%20screenshots.pdf?csf=1&web=1&e=ctmT2l) for sample screenshots).  The PMO also conducted a risk analysis and capacity assessment of the 14 civil society organizations (CSO) based on the organizations’ submitted information during the RFI and initial communication with them. Afterward, the PMO issued the Call for Proposal (CFP) and TOR to the 14 CSOs.  KII were also conducted through video and phone calls among project users in Cagayan, Isabela and Lanao del Sur. The results showed that the project was able to help village officials submit reports online and participate in online training activities. The free public Wi-Fi also provided opportunities for some users to engage in online selling of their agricultural products or retail business. The free internet access was also helpful for teachers and students in providing for an additional learning resource (refer to [Annex 4](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%204.%20Onsite%20success_impact%20stories%20from%20project%20beneficiaries.pdf?csf=1&web=1&e=nufMCU) for KII results).  IEC materials (print and videos) were also developed for DevLIVE and the project. | | | | | | | |
| **Project Output Indicator/s[[6]](#footnote-7)** | **Baseline** | | **Annual**  **Result[[7]](#footnote-8)** | **Annual**  **Target**  **(Annual)** | **Cumulative Result**  **(from Start Year)**  **Start year: 2018** | **Cumulative Target**  **(from Start Year)**  **Start year: 2018** | **End-of-Project Target**  **End year: 2022** |
| **2.1 Number of institutions using citizen’s platform, e.g., DevLIVE to monitor service level requirements** | **2018** | **0** | **5** | **10** | **5** | **10** | **40** |
| **2.2 Number of individuals using citizen’s platform, e.g., DevLIVE to monitor service level requirements** | **2018** | **0** | **10** | **300** | **10** | **300** | **5,000** |
| **2.3 Number of institutions capacitated to beneficially use the internet through the Project** | **2018** | **0** | **37** | **10** | **37** | **10** | **40** |
| **2.4 Number of individuals capacitated to beneficially use the internet through the Project** | **2018** | **0** | **0** | **100** | **0** | **100** | **5,000** |

|  | **Physical Performance** | | | **Financial Performance** | | | |  |
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| **Activity/Sub-Activity Description** | **Activity Target[[8]](#footnote-9)** | **Accomplishment for the Year** | **Status of Activity[[9]](#footnote-10)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure**  *Expense + commitment + advances* | **Delivery Rate**  *(cumulative expenditure*  */*  *planned budget) \*100* | **REMARKS**   * *Explain if expenditure and budget deviation exceeds 10%* * *Mention bottlenecks and plans to address them* * *Explain why activity indicator targets were not met* |
| **Planned Activity 1.**  Online Content and Training Module Development | * 1. Scoping of potential partners for capacity-building activities and project information awareness through collaborative meetings (i.e., Freedom for Information, UP Silab, DepEd ICTS Offices and School Divisions, UNICEF-SaferkidsPH, Edukasyon.ph among others)   2. Writeshop on Online Content in Landing Pages with DICT   3. Revise and finalize the draft Terms of Reference for e-Module Development   4. Hire an IC to facilitate and serve as the resource person in the consultation workshop for e-Module Development—deliverables include consultation workshop design; content and modules for a TOT; conduct of TOT; produce IEC materials   5. Conduct of consultation workshop with project stakeholders on e-Module Development | * Review of 141 available online modules and sub-modules under the DICT Free Wi-Fi For All Program, DICT Tech4ED, and digitallearn.org. completed. The output is a shortlist of possible references for training module and landing page development. * Met with the UNDP Peace team and PLGU Lanao del Sur to initiate discussion on contents about violent extremism and other cyber threats in BARMM. |  | $ 223,908.26 | 00195 | $12,767.18 | 5.70% |  |
| **Planned Activity 2.**  Partnership with CSOs for Capacity Development | * 1. CSO Mapping / CPAG performance assessment tentatively in Feb-Mar      * 1. Issue ITB/RFI for CSO partnership/ capacity building   2. Conduct consultation meeting with interested partners   3. Review, approval, and acceptance of CSOs information/ workplan/timeline/ proposal | * Procurement of CSO to be engaged in capacitating selected sites is ongoing * Reviewed performance evaluation of the CSOs that were previously part of the DCP and Roads2SDGs * Conducted risk analysis and capacity evaluation of the 14 CSOs * Enhanced the draft Terms of Reference and Call for Proposal from the interested CSOs * Issued CFP and TOR on 04 December 2020. |  |  |  |  |  | * The number of capacitated individuals is very low since procurement with potential CSO partner/s underwent clarification from ACP. This is due to a new UNDP process implemented to engage CSOs hence, the need for obtain the opinion of the BRH. Further, CSOs requested for additional time to comply with the additional requirements needed with the new CSO engagement process. The contract was originally targeted to be issued in April 2020. Currently, the contract is expected to be finalized before the year ends. * Procurement is ongoing and the contracts for the CSOs are expected to be awarded in January 2021. |
| **Planned Activity 3.**  DevLIVE Training Roll-out | * 1. Monitoring of training activities | * Prepared the script and materials for the production of the project’s overview and DevLIVE explainer videos. * Conducted orientation and pre-testing conference with the PLGUs and DICT staff on 12 August 2020. * Cascading of DevLIVE app training to beneficiaries of the four (4) PLGUs (Albay, Cagayan, Isabela and Quezon) * Encoded and consolidated pre-testing results of the 50 participants who attended/participated in the pre-testing activity * Verification and feedback submission of trainees’ user experience with the app |  |  |  |  |  | * The project has started engaging and training selected PLGUs on how to use the DevLIVE App so they can also train the user-beneficiaries of the project. The programming of the monitoring app is finished and operational. However, its production (the period when users will be allowed to download it in Google Play Store) is contingent to the internal guidelines to be released by UNDP HQ. The project is expecting that the users can start downloading app on the first quarter of 2021. * Roll-out of the DevLIVE app training activities is targeted starting February 2021 and a deadline was set for the completion of the customized app before end of January 2021. |
| **Planned Activity 4.**  Coaching and Mentoring | * 1. Prepare mentoring and coaching guidelines (i.e., e-modules, DevLIVE, etc.)   2. Conduct coaching and mentoring activities (i.e., e-modules, DevLIVE, etc.)   3. Review and approve monitoring report (i.e., e-modules, DevLIVE, etc.) | * Developed pre-testing guidelines and manuals for the participants of the DevLIVE training activity * Developed a testing tool to measure the mobile app’s functionality and usability * Conducted a series of technical assistance and coaching/mentoring sessions with the trainers for their cascading activity |  |  |  |  |  |  |
| **Planned Activity 5.**  Citizen’s Engagement Platform Development | * 1. Hiring of systems developer/ consultant   2. Enhancement of survey forms   3. Pilot Testing of DevLIVE App in one of the target sites   4. DevLIVE data management | * Discussed customization of dashboard for DevLIVE app and web app. * Translated impact questions in two common dialects: Tagalog and Bisaya (refer to [Annex 10](https://undp.sharepoint.com/:b:/r/sites/PipolKonekPMO/Shared%20Documents/Project%20Delivery/2020%20APR/Annex%2010.%20DevLIVE%20mobile%20app%20screenshots.pdf?csf=1&web=1&e=ViRWYV)) * Initiate transfer of the mobile app to UNDP and requested the Contractor to provide the source code. * Enhanced user interface design discussed with the Contractor * Improvement of geotagging feature of the DevLIVE app * Improvement of Impact Monitoring and Quality of Service questions on the app; inclusion of COVID-19-related questions in the survey form * Enhancement of DevLIVE data management interface/ feature |  |  |  |  |  | * Google Play Store also changed their policy regarding updates in the App (this takes one to two weeks for them to review and accept the updates) including requiring confirmation from government. This affected the availability of the DevLIVE app for the training. Thus, an Android Package (APK) of DevLIVE was temporarily used for the activity. * The DevLIVE App geotagging capability sometimes malfunctioned prohibiting the user/trainee to send feedbacks. The geotagging system underwent a series of testing so it will be fully functional with different types of smartphones to address the problem. |
| **Planned Activity 6.**  Partnership with LGUs | * 1. Project orientation, initiating partnership, DevLIVE training for site validation and impact monitoring under Phase II | * Two (2) batches of pre-deployment conference conducted in October 2020 for Phase 2 * 27 PLGUs under Phase 1 and Phase 2 have already formalized their support to the project by signing the Exchange of Letters (EOL). * Nine (9) PLGUs have released Executive Issuances to stimulate cooperation among the host MLGUs |  |  |  |  |  |  |
| **Planned Activity 7.**  Partnership with School Beneficiaries | * 1. Project orientation with DCP School Heads (3 conferences: face-to-face and online) | * Conducted two (2) project orientation in the Last-Mile Conference: on-site on 5-8 February, 2020, and through a webinar last 18 June 2020 |  |  |  |  |  |  |
| **Planned Activity 8.**  Partnership with NGAs | * 1. Meetings with NGAs (DICT, DILG, DepEd, FOI, among others) | * Series of meetings conducted between DICT FOI for the soft launch and OER conference with DepEd * Exploratory meetings with DILG and WHO for potential partnership. * Drafted baseline online survey form for DepEd to profile the school beneficiaries * Provided list of non-DCP schools to avoid duplication of their future implementation * More open communication between UNDP and DICT to address COA and Senate queries regarding project progress * Stronger ties and more open communication between UNDP and DICT Clusters in coordinating deployment activities * FOI informed the PMO that they are conducting a webinar series about budgeting and procurement which can be utilized in future capacity training activities for DICT |  |  |  |  |  |  |

| **EXPECTED OUTPUTS**  **Output 3. Capacity Development of DICT to contract and oversee the performance of internet service providers.** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **OUTPUT NARRATIVE**  *Guidance: Highlight results achieved from outputs below. If the result for output indictors are not met /achieved, please explain the probable reasons behind this result. [1,500 characters]*   * Training Needs Assessment (TNA) was undertaken with Free Wi-Fi for All staff composed of personnel from the DICT Central Office. A framework was developed which focused on the interaction between the major duties and responsibilities of the Free Wi-Fi for All staff, their knowledge and skills relative to the performance of their duties, their frequent challenges, and proposed interventions. An online survey tool was also developed to expedite data collection. Based on the workshop and survey results, UNDP is currently looking for partners which can deliver the training needed by the DICT staff. * Enhance monitoring of the DICT Central Office, Cluster and Provincial offices in monitoring the progress of the project in their respective jurisdiction by conducting orientation on the use of the Netgain Dashboard and Grandstream Controller (GWN). * Several DICT staff participated in the DevLIVE Orientation and Pre-testing Activity last 12 August 2020. Twenty-eight (28) staff from the Cluster and Provincial Offices submitted mobile app test results and provided significant inputs to improve the app’s functionality and usability. | | | | | | | |
| **Project Output Indicator/s[[10]](#footnote-11)** | **Baseline** | | **Annual**  **Result[[11]](#footnote-12)** | **Annual**  **Target**  **(Annual)** | **Cumulative Result**  **(from Start Year)**  **Start year: 2018** | **Cumulative Target**  **(from Start Year)**  **Start year: 2018** | **End-of-Project Target**  **End year: 2022** |
| **3.1 Number of DICT staff provided with planning, procurement, and project management training through the Project** | **2018** | **0** | **7** | **50** | **7** | **50** | **100** |
| **3.2 Number of DICT staff provided with technical training on ICT infrastructure and systems through the Project** | **2018** | **0** | **90** | **100** | **90** | **100** | **200** |
| **3.3 Response time: Mean time to restore services in event of problem** | **2018** | **0** | **0** | **24 hours** | **0** | **24 hours** | **24** |

|  | **Physical Performance** | | | **Financial Performance** | | | |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity/Sub-Activity Description** | **Activity Target[[12]](#footnote-13)** | **Accomplishment for the Year** | **Status of Activity[[13]](#footnote-14)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure**  *Expense + commitment + advances* | **Delivery Rate**  *(cumulative expenditure*  */*  *planned budget) \*100* | **REMARKS**   * *Explain if expenditure and budget deviation exceeds 10%* * *Mention bottlenecks and plans to address them* * *Explain why activity indicator targets were not met* |
| **Planned Activity 1.**  Development and conduct of training needs assessment (TNA) for the DICT national and regional staff | * 1. Development of TNA and situational analysis method/tool   1.2 Conduct of TNA and situational analysis  1.3 Draft capacity development plan | * 3 Training Needs Assessment tools completed * Conducted individual survey with DICT staff as respondents; Final report writing is ongoing * Conducted needs assessment workshop with DICT Central Office staff as participants; output was a draft capacity building plan per division; Final report writing is ongoing * TNA final report writing is completed, and results have been discussed with the DICT. * Capacity development plan based on TNA results is drafted for review and approval of the DICT. |  | $24,763.90 | 00195 | $4,763.90 | 19.24% | * The menu of training was submitted to DICT in July 2020, where two training activities were conducted but the rest is still under further study, noting the change in PMO leadership. Trainings will be conducted in 2021. |
| **Planned Activity 2.**  Roll-out of CapDev for DICT | 2.1 Conduct of training activities for DICT  2.2 Develop TOR for a firm or individual consultant to conduct the roll-out and CapDev training for the DICT personnel | * Reviewed proposals/ quotations submitted by training providers * Communicated with the Procurement Unit on the appropriate engagement modality for the DICT training * Training on Systems Thinking and Project Management courses completed for DICT managers. * Conduct orientation on Netgain Dashboard and GWN Controller * Conduct orientation and pre-testing of DevLIVE Mobile App |  |  |  |  |  |  |

| **EXPECTED OUTPUTS**  **Output 4. General Management Services.** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **OUTPUT NARRATIVE**  *Guidance: Highlight results achieved from outputs below. If the result for output indictors are not met /achieved, please explain the probable reasons behind this result. [1,500 characters]* | | | | | | | |
| **Project Output Indicator/s[[14]](#footnote-15)** | **Baseline** | | **Annual**  **Result[[15]](#footnote-16)** | **Annual**  **Target**  **(Annual)** | **Cumulative Result**  **(from Start Year)**  **Start year: 2018** | **Cumulative Target**  **(from Start Year)**  **Start year: 2018** | **End-of-Project Target**  **End year: 2022** |
|  |  |  | *data* | *data* | *data* | *data* | *data* |
|  |  |  | *data* | *data* | *data* | *data* | *data* |
|  |  |  | *data* | *data* | *data* | *data* | *data* |

|  | **Physical Performance** | | | **Financial Performance** | | | |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity/Sub-Activity Description** | **Activity Target[[16]](#footnote-17)** | **Accomplishment for the Year** | **Status of Activity[[17]](#footnote-18)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure**  *Expense + commitment + advances* | **Delivery Rate**  *(cumulative expenditure*  */*  *planned budget) \*100* | **REMARKS**   * *Explain if expenditure and budget deviation exceeds 10%* * *Mention bottlenecks and plans to address them* * *Explain why activity indicator targets were not met* |
| **Planned Activity 1.**  General Management Services |  |  |  | $118,034.14 | 00195 | $23,946.04 | 20.29% |  |

1. **PARTNERSHIPS**

|  |  |  |
| --- | --- | --- |
| **Name of Partner** | **Type** | **Description of partnership and how it has contributed to project results or sustainability** |
| **DICT** | Government agency | Partner of UNDP in the project implementation and determining strategies for sustainability. |
| **DepEd** | Government agency | Partner of DICT-UNDP, through a Joint Memorandum Agreement, in advocating knowledge-building by promoting Pipol Konek project for the improvement of primary education institutions and learning centers. |
| **Host LGUs** | Local Government Unit | * Partnerships with host LGUs was formalized by an Exchange of Letter conformed by the UNDP and Governors to express commitment in performing necessary activities related to project implementation and sustainability. The commitments of the LGUs included the following: * provide the appropriate security and safe working environment to DICT-UNDP personnel and other authorized persons and entities involved in the Project; * Cooperate in the restoration of the service during a disaster and crisis; and, provide information on sites that are exposed to natural disaster and man-made hazards;   + - * When available, extend facilities including the reasonable use of electricity for the purpose and use of the necessary equipment;       * Provide adequate installation space and temporary storage of equipment and other property needed for the Project;       * Designate focal persons/site coordinators and submit the list and contact information for sites under the purview of the LGUs; * Facilitate necessary and free administrative support, permits and/or licenses relative to the deployment; and * Extend such assistance as may be necessary in the course of Project establishment, operations and implementation. This includes the need to facilitate the deployment, installation and/or temporary storage of equipment and other property needed for the project |
| **FOI** | Government agency | Complementation meetings were conducted and the DICT, UNDP and FOI have mutually agreed to proceed with the following arrangement:   * DICT to include the FOI logo in the Free Wi-Fi For All landing page and DICT website; * DICT and UNDP to incorporate the FOI logo, alongside the PLGU/MLGU logos in the DICT-UNDP visibility materials (i.e., tarpaulins and banners); * The DICT-UNDP visibility materials, video presentations, and briefers, among others, will be set-up during the FOI caravans; * To the extent possible and pursuant to its mandate to establish and lead the links to its partner institutions, FOI-PMO to seek the assistance of the Philippine Information Agency, Radio Television Malacañang, and Philippine News Agency for the conduct of media coverage in all DICT-UNDP ceremonial activation activities; and * Explore other opportunities to integrate activities of DICT-UNDP and FOI. |

|  |  |
| --- | --- |
| **Was South-South and Triangular Cooperation promoted and utilized through the project?** | **Yes**  **No** |
| **If yes, briefly explain how. List down countries engaged.** | **[500 characters]** |

1. **INFORMATION, COMMUNICATION, EDUCATION, AND KNOWLEDGE MANAGEMENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IEC/Knowledge Product Produced in 2020** | **Type** | **Date Published/ Produced** | **Target audience** | **Link** (if available) |
| Speedcast Brochure | Brochure | **2/6/2020** | School administrators and teachers in Mindanao | No link/not applicable |
| 2019 Annual Accomplishments | Other | **3/2/2020** | DICT; general audience; policy makers | No link/not applicable |
| DepEd Last-Mile Conference OER | Video | **6/8/2020** | Teachers, parents, learners | <https://www.youtube.com/watch?v=LAQt1vdGhaU> |
| Free Wi-Fi For All Launching Video | Video | **3/5/2020** | DICT; general audience; policy makers | <https://www.facebook.com/watch/live/?v=1016282938749533&ref=watch_permalink>  <https://undp.sharepoint.com/sites/PipolKonekPMO/Shared%20Documents/General/PICTURES%20&%20VIDEOS/VIDEOS/Ceremonial%20Activation%20of%20the%20DICT-UNDP%20Free%20Wi-Fi%20For%20All%20Project%20Sites%20DICT%20Building,%20Quezon%20City%20March%205,%202020.mp4> |
| Free Wi-Fi For All Advertisement | Other | **3/5/2020** | DICT; general audience; policy makers | <https://www.linkedin.com/posts/undpph_freewifi4all-angwifinatin-digitalinclusion-activity-6641125676848119808-Lol1> |
| DepEd Last-Mile Conference OER | Video | **6/18/2020** | Teachers, parents, learners | <https://www.youtube.com/watch?v=LAQt1vdGhaU>,  <https://lnkd.in/g-jHk4z> |
| Free Wi-Fi For All Overview | Video | **7/14/2020** | Teachers, parents, learners | <https://undp.sharepoint.com/sites/PipolKonekPMO/Shared%20Documents/General/PICTURES%20&%20VIDEOS/VIDEOS/01of3%20Project%20Intro_FreeWiFiVideo.mp4> |
| Free Wi-Fi For All Overview for School Beneficiaries | Video | **7/14/2020** | Teachers, parents, learners | <https://undp.sharepoint.com/sites/PipolKonekPMO/Shared%20Documents/General/PICTURES%20&%20VIDEOS/VIDEOS/02of3%20Target%20Schools_FreeWiFiVideo.mp4> |
| DevLIVE Explainer | Video | **7/14/2020** | DevLIVE training participants, Project stakeholders | <https://undp.sharepoint.com/sites/PipolKonekPMO/Shared%20Documents/General/PICTURES%20&%20VIDEOS/VIDEOS/03of3%20DevLive_FreeWiFiVideo.mp4> |
| DevLIVE Manuals for Download, Installation, Registration, Feedback Submission, App Settings, and Location Settings | Training module | **8/12/2020** | DevLIVE training participants, Project stakeholders | <https://www.facebook.com/groups/devlivetestgroup/> |
| PK users video interview | Video | **12/4/2020** | DICT; general audience; policy makers |  |
| 04 Dec 2020 Accom Report | Other | **12/4/2020** | DICT; general audience; policy makers | [https://teams.microsoft.com/l/file/09770E16-56F9-4005-91FB-2CFAE525A698?tenantId=b3e5db5e-2944-4837-99f5-7488ace54319&fileType=pdf&objectUrl=https%3A%2F%2Fundp.sharepoint.com%2Fsites%2FPipolKonekPMO%2Fshared%20Documents%2Fgeneral%2FREPORTS%2Faccomplishment%20report%2F25%20Nov%202020%20Accom%20Report%2FPDF%2FFWFAP\_ProgressReport\_12072020\_reduced.pdf&baseUrl=https%3A%2F%2Fundp.sharepoint.com%2Fsites%2FPipolKonekPMO&serviceName=teams&threadId=19:ab85a3ac69ba403a8496d3fed6304b0a@thread.tacv2&groupId=ec7a3da9-50cd-45ea-aa53-dd454d502d78](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fteams.microsoft.com%2Fl%2Ffile%2F09770E16-56F9-4005-91FB-2CFAE525A698%3FtenantId%3Db3e5db5e-2944-4837-99f5-7488ace54319%26fileType%3Dpdf%26objectUrl%3Dhttps%253A%252F%252Fundp.sharepoint.com%252Fsites%252FPipolKonekPMO%252FShared%2520Documents%252FGeneral%252FREPORTS%252FAccomplishment%2520report%252F25%2520Nov%25202020%2520Accom%2520Report%252FPDF%252FFWFAP_ProgressReport_12072020_reduced.pdf%26baseUrl%3Dhttps%253A%252F%252Fundp.sharepoint.com%252Fsites%252FPipolKonekPMO%26serviceName%3Dteams%26threadId%3D19%3Aab85a3ac69ba403a8496d3fed6304b0a%40thread.tacv2%26groupId%3Dec7a3da9-50cd-45ea-aa53-dd454d502d78&data=04%7C01%7Cronell.malasa%40undp.org%7C7615d8fa76144acaa75608d89b6943f4%7Cb3e5db5e2944483799f57488ace54319%7C0%7C0%7C637430223703263583%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=8UufRl3JjuJhI1sBj1b903V6PWXQdwpIcS%2F9XNn5z3Y%3D&reserved=0) |

|  |  |
| --- | --- |
| **Was the project cited/quoted/featured in media reports/articles?**  *If yes, please provide link to article/video.* | * 1. <https://web.facebook.com/pcoogov/videos/ceremonial-activation-of-the-dict-undp-free-wi-fi-for-all-project-sites-dict-bui/1016298085414685/?_rdc=1&_rdr>   2. [https://www.facebook.com/watch/live/?v=1016282938749533&ref=watch\_permalink](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.facebook.com%2Fwatch%2Flive%2F%3Fv%3D1016282938749533%26ref%3Dwatch_permalink&data=02%7C01%7Cpam.galenzoga%40undp.org%7C537ccf3699c243d7b8bc08d86a639b03%7Cb3e5db5e2944483799f57488ace54319%7C0%7C0%7C637376323313531452&sdata=H%2BrogktU76Nw15fYSYS8%2Fq68NeBglHqAy3s8qkU8rzk%3D&reserved=0)   3. <https://pia.gov.ph/news/articles/1035742> (*DICT launches ceremonial activation of the Free Wi-Fi For All – Philippine Information Agency*)   4. <http://radyopilipinas>.ph/rp-one/articles/national/free-wifi-sa-5-lalawigan-sabay-sabay-na-pinagana-ng-dict-at-undp (*Free Wi-Fi sa 5 lalawigan, sabay-sabay na pinagana ng DICT at UNDP – Radyo Pilipinas*)   5. <https://www.sunstar.com.ph/article/1846762/Davao/Local-News/Free-Wi-Fi-soon-in-Davao-villages> (*Free Wi-Fi soon in Davao villages – Sunstar Davao*)   6. <https://www.gmanetwork.com/news/scitech/technology/728435/dict-undp-eye-over-10-000-free-wifi-sites-in-remote-areas-before-2020-ends/story/?utm_source=GMANews&utm_medium=Twitter> (*DICT, UNDP eye over 10,000 free Wi-Fi sites in remote areas before 2020 ends – GMA News Online*)   7. <https://newsinfo.inquirer.net/1237574/remote-albay-areas-also-getting-free-wi-fi-from-govt-undp#ixzz6FpNmv1Lc> (*Remote Albay areas also getting free Wi-Fi from gov’t, UNDP – Inquirer.net*)   8. <https://newsinfo>.inquirer.net/1237484/free-wi-fi-reaches-isabela-city-village-68-other-remote-areas#ixzz6FpPWWQxt (*Free Wi-Fi reaches Isabela city village, 68 other remote areas – Inquirer.net*)   9. <https://www.pna.gov.ph/articles/1095674> (*Free Wi-Fi benefits Davao Residents – Philippine News Agency*)   10. <https://www.pna.gov.ph/articles/1095640> (*12K free Wi-Fi terminals in remote areas by year-end: DICT – Philippine News Agency*)   11. <http://albay.gov.ph/free-wi-fi-for-all-project-2/> (*DICT-UNDP Launches Free Wi-Fi for All Program in Albay*)   12. <https://www.pna.gov.ph/articles/1095840> (*Army lauds free Wi-Fi access in Lanao Sur town*)   13. <https://palawan-news.com/free-wifi-for-all-launched-by-dict-and-undp-in-puerto-princesa/> (*‘Free Wi-Fi for All’ launched by DICT and UNDP in Puerto Princesa*)   14. <https://newsline.ph/top-stories/2020/03/09/strong-internet-connections-now-in-butig/> (*Strong internet connections now in Butig*)   15. <https://web.facebook.com/undp.ph/posts/in-the-news-free-wifi-reaches-palawan-in-march-department-of-information-and-com/2573981989323760/?_rdc=1&_rdr> (Free WiFi Reaches Palawan) |

1. **ACTIONS TAKEN REGARDING AUDIT AND/OR SPOT CHECK FINDINGS**

*Describe actions taken to address the findings from the audit/spot check as applicable.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Audit/Spot Check Recommendation/s** | **Action Taken** | **Responsible Person** | **Implementation Date** |
|  |  |  | *Click here to enter date.* |
|  |  |  | *Click here to enter date.* |

1. **RISK LOG UPDATE**

* *Assess identified risks and record new risks that may affect project implementation.*
* *Include risks identified in the Project’s Social and Environmental Screening, if any.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Description** | **Date Identified** | **Type** | **Likelihood (1 to 5) and Impact (1 to 5)** | **Status** | **Countermeasures/Management Response**  *(What actions have been taken/will be taken to counter this risk)* |
| 1 | Local governments unwilling to work diplomatically with citizen monitors. | **9/30/2018** | Political | L = 3  I = 3 | Potential risk | * Foster good relationship between LGU and citizen monitors through constructive engagement approach. |
| 2 | Procurement delays due to lack of qualified bidders. | **9/30/2018** | Organizational | L = 3  I = 5 | Did not materialize | * A market study, area-based assessment and inclusion of lessons learned from Phase I were considered to ensure that the final ITB provide for the most feasible technology solution that the market can offer for specific project sites. |
| 3 | Procurement bids exceed the budget. | **9/30/2018** | Organizational | L = 2  I = 4 | Did not materialize | * DICT and UNDP to seek a resolution, whether this would be DICT providing additional funding to cover the shortfall or lowering of targets. * To explore other options and strategies of deployment. |
| 4 | Certain members of citizen’s group unable to provide an acceptable level of support to QA of projects. | **½/2019** | Operational | L = 2  I = 3 | Potential risk | * UNDP to provide rapid capacity assessment and support to potential CSO partners. |
| 5 | Delays in the acquisition of necessary permits for the installation of equipment. | **2/1/2019** | Regulatory | L = 2  I = 3 | Potential risk | * Commitments from the host LGUs, with assistance from DILG, will be sought as part of site finalization. * Partnership agreement with host LGUs |
| 6 | Adverse COA Audit Observation Memorandum (AOM) on the partnership/NAM. | **7/31/2019** | Strategic | L = 3  I = 5 | Potential risk | * UNDP will assist DICT in resolving the issues making reference to previous COA opinion |
| 7 | Adverse publicity on the partnership with DICT. | **7/31/2019** | Strategic | L = 3  I = 3 | Potential risk | * UNDP and DICT to pro-actively track and manage all risks associated with poor publicity related to this project and partnership. |
| 8 | No additional funds from DICT and potential collaborators. | **6/12/2020** | Organizational | L = 3  I = 2 | Potential risk | * Promote and highlight value-adding of the project with the DICT and/or potential collaborators, and beneficiaries * Constant coordination with the DICT and/or potential collaborators * Explore other options for deployment |
| 9 | Delays due to restrictions in equipment delivery. | **3/2/2020** | Other | L = 1  I = 4 | On-going risk | * Adjust project timeline in concurrence with project partners, * Request contractor to look for other possible suppliers, and/or increase workforce when equipment become available |
| 10 | Component of hub operation is fracture-critical. | **2/28/2020** | Organizational | L = 1  I = 5 | Potential risk | * Due diligence of contractor * Constant upgrading of data security features * Creating redundancies for critical components of the Hub |
| 11 | Imposition of lockdown, strict, inconsistent, and conflicting health protocols limiting mobility of contractor to  deploy due to pandemic. | **4/1/2020** | Other | L = 1  I = 5 | On-going risk | * The contractor formulated a catch-up plan with the project partners with adjusted timeline, and strategies to be implemented within and after EQC * Constant communications with LGU partners are being undertaken to obtain Letter of Exemptions for SC/PCS and up to date information on health protocols; assistance provided through coordination with PLGU & DICT Clusters |
| 12 | Phase III Access Points location selection within an SUC. | **9/1/2020** | Operational | L = 1  I = 2 | Potential risk | * DICT clusters office to determine AP location |
| 13 | Uncertainties on deployment for Phase III due to possible new contractor. | **9/1/2020** | Operational | L = 1  I = 5 | Potential risk | * Application of lessons learned from Phase 1 and Phase 2 |
| 14 | Changes to network design. | **9/1/2020** | Operational | L = 1  I = 4 | Potential risk | * List possible options for network design and appropriate monitoring strategies |
| 15 | Replacement/ Movement in DICT staff management and/or Contractor Project Management composition | **6/12/2020** | Organizational | L = 4  I = 3 | On-going risk | * Constant communication with DICT/Contractor upper management to assign staff for the project * Escalate situation to Team Leader * Ensure adequate turnover of duties and responsibilities |
| 16 | Adverse effect to contract implementation due to Contractor’s filing of Chapter 11 or other potential bankruptcy petitions | **4/20/2020** | Organizational | L = 1  I = 4 | Potential risk | * Close coordination and monitoring by UNDP senior management |

1. **MONITORING & EVALUATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Spent on Monitoring in Reporting Year**  ***Guidance:*** *Costs associated with UNDP/project staff, consultants, project partners, supporting national statistical systems in designing project specific data collection methodologies (qualitative and quantitative), monitoring methods including stakeholder surveys and other qualitative methods, collection of data, analysis and dissemination of the findings to inform a project, either with project partners or to fulfill specific UNDP/project requirements (preferably the former).* | USD 41,499.27 | **Total spent on Decentralized Evaluations in Reporting Year**  **(Mid Term / Final)**  ***Guidance:*** *Costs associated in designing, implementing and disseminating evaluations for specific projects* | USD 22,076.25 |
| Is the project’s M&E Plan being adequately implemented? Are progress data against indicators in the project’s RRF being reported regularly using credible data sources and collected according to the frequency stated in the M&E Plan? | | | **Yes**  **No** |

1. **QUALITY OF RESULTS**

*Please answer when applicable to the project of concern.*

|  |  |
| --- | --- |
| **Sustainability:** *Do the benefits of the achieved results have potential to last? What does the project plan to do to ensure sustainability?* | Yes, the benefits of the achieved results have potential to last. To ensure sustainability, the project will strengthen the capacity of the DICT and sought their commitment to continue the provision of managed-internet service. Civil society organizations will also be involved in educating the project users to use the internet responsibly and harness its potential for an inclusive political, educational, and economic participation. The LGUs are also supportive of the project since they recognize its importance in providing information to their constituents. |
| **National Capacity:** *Did the project help strengthen national institutions?* | Yes, the project helped strengthen national institutions, particularly the DICT by further enhancing its capacity through training on project management, ICT infrastructure, and systems. The project also maximized the use of resources of the DICT, DepEd, DILG, and FOI Office by identifying areas of complementarity and convergence of the said institutions hence, increasing inter-department cooperation. |
| **Civic Engagement:** *Please select the type of civic engagement promoted [Select all applicable]* | Civic engagement in policy and legislative processes  Civic engagement to promote accountability of state institutions  Civic engagement for service delivery  Civic engagement for advocacy and/or to raise awareness and promote social norm/behaviour change |
| **Youth Opportunities:** *How did the project support youth in contributing to sustainable human development and peace?*  *[Select all applicable]* | Supported youth civic engagement and political participation  Supported youth economic empowerment  Supported youth as agents for community resilience and peacebuilding  Supported the involvement of young people as partners in SDG implementation, monitoring and accountability |

1. **INNOVATION**

*Were innovation initiatives implemented in the project?*

|  |  |  |
| --- | --- | --- |
| What innovative methods were applied or tested? | Alternative Finance (including Social Impact Investment/Pay for Success)  ☐ Behavioural Insights  ☐ Blockchain  ☐ Challenge Prizes  ☐ Crowdsourcing  Crowdfunding  ☐ Foresight  Games for Social Good  Hackathon  Human-Centered Design | Innovation Camp  Innovation Lab  ☐ Micronarratives  Mobile-Based Feedback Mechanism  ☐ Positive Deviance  ☐ New and Emerging Data (including Big Data)  ☐ Randomized Controlled-Trial/Parallel Testing  Real-Time Monitoring  Remote Sensing/Unmanned Aerial Vehicles (UAVs)  ☐ Other (please specify) |
| Briefly explain how the innovative method selected above was used |  | |

1. **MAINSTREAMING GENDER EQUALITY**

*Incorporation of gender perspectives in various outputs and activities by giving emphasis on gender-sensitive concerns especially in leadership roles, decision-making processes, capacity-building and protection of women, including the children and elderly*

|  |  |
| --- | --- |
| **UNDP Gender Marker** [[link](http://www.undp.org/content/dam/somalia/docs/Project_Documents/Womens_Empowerment/Gender%20Mainstreaming%20Made%20Easy_Handbook%20for%20Programme%20Staff1.pdf)] | GEN2 |

1. **Classification of Gender responsiveness[[18]](#footnote-19)**

|  |  |  |
| --- | --- | --- |
| **Classification of gender-responsiveness:**  **Project Implementation, Management, Monitoring and Evaluation (PIMME)**  *A* |  | **A:** Project is **gender-responsive** (15.0-20.0) |
|  | **B:** Project is **gender-sensitive** (8.0-14.9) |
|  | **C:** Project has **promising** GAD prospects (4.0-7.9) |
|  | **D:** Gender and development (GAD) is **invisible** in the proposed project (0-3.9) |

1. **Qualitative description**

|  |
| --- |
| * + - **In Governance Mechanisms**   *Guidance: participation in project board, including representation of PCW, TWGs, experts’ group and other governance mechanisms set up by the project, e.g. national multi-sectoral committees)*  The TWG is represented by DICT and UNDP composed of five members in which two are women. Three (3) of the seven (7) DICT supervisors (Regional Directors) and two (2) of the seven (7) DICT cluster focals are also women. The project also established a direct partnership with 38 local executives (governors and mayors) composed of 31 men and 7 women. |
| * + - **In Capacity Building and Policy, Planning and Programming**   There were 34 women that participated in the network management system dashboards training so they will be able to improve their online monitoring skills. In collaboration with DepEd during its Open Education Resource Conference, the project sought the participation of teachers in the implementation of Free Wi-Fi for All in schools. Since the conference was online, it was difficult to get the exact estimate of how many women teachers were among the 30,000 participants but it is estimated that there were more than 85%. This is based on the composition of female teachers in public schools based on the World Bank estimates in 2018. Further, there were 63 female participants among the local government units during the pre-deployment conference to assist in planning the roll-out of the project in their jurisdiction. |
| * + - **Women’s Empowerment Key Results**   *Guidance: Describe results achieved by the project in promoting gender equality and women’s empowerment. Please highlight gender results achieved which have brought about changes in men’s and women’s lives, gender relations, gender roles and division of labor, status of inequality and exclusion of specific groups, etc.. Please provide quantitative data wherever possible. Include qualitative case studies and success stories to illustrate the most significant changes brought about by your project’s contributions.*  Quantitative data describing project results will be available after deployment activities are undertaken in Output 2 and Output 3. However, the KII revealed that the provision of free Wi-Fi provided an economic opportunity for selling products online. There is also an improvement in human capital of senior citizen teachers and other beneficiaries in using the internet and computers. |

1. **Gender issues**

|  |  |  |
| --- | --- | --- |
| **No** | **Gender issues identified** | **How the project is addressing identified gender issues** |
| 1 | Composition of the LGU ICT, Planning offices, and DICT offices are mostly male engineers | Including focals from other offices and organizations which are not male-dominated |
| 2 | Risk and vulnerability of women and children against online exploitation | Capacitating users on responsible use of internet; putting security and filtering safeguards to largely limit if not totally eliminate access to women and children exploitative websites; securing feedback from citizens to ban women and children- exploitative websites; encouraging the LGUs to capacitate the project beneficiaries to be responsible in using the free Wi-Fi. |
| 3 | Content of learning materials, training modules, and knowledge products produced within the duration of project implementation might not be gender neutral | Seeking the assistance of CSOs and consultants to evaluate and eliminate potential gender-bias in learning materials, training modules, and knowledge products; initiate consultations with different stakeholders during the development and before publishing the materials; Choose learning methods that support the development of skills by women and children |
| 4 | Digital content and landing pages available are not women- and children- friendly | Researching for platforms and online communities that cater to women and children; inclusion of women-oriented content such as reproductive health and how to combat gender-based violence. |
| 5 | Internet access may be difficult for women rather than men | Expanding internet access by promoting apps that may sustain women’s use of internet. |

1. **Disaggregation of data of Beneficiaries/Participants of Activities conducted under the Project**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Activities** | **Number of beneficiaries/participants** | **Gender disaggregation** | **Remarks (if any)** |
| *Trainings/Consultations/Workshops/ Surveys* |  |  |  |
| Briefing on the DICT-UNDP Free Wi-Fi for All Phase 2 Implementation | 54 | F =23, M = 31 |  |
| Orientation meeting with Abra PLGU | 11 | F =5, M = 7 |  |
| Orientation meeting with Apayao PLGU | 13 | F =4, M = 9 |  |
| Orientation meeting with Batanes PLGU | 10 | F =6, M = 4 |  |
| Orientation meeting with Biliran PLGU | 8 | F =4, M = 4 |  |
| Orientation meeting with Davao de Oro PLGU | 11 | F =4, M = 7 |  |
| Orientation meeting with Davao del Norte PLGU | 14 | F =5, M = 9 |  |
| Orientation meeting with Davao Occidental PLGU | 9 | F =4, M = 5 |  |
| Orientation meeting with Davao Oriental PLGU | 10 | F =4, M = 6 |  |
| Orientation meeting with Dinagat Islands PLGU | 13 | F =6, M = 7 |  |
| Orientation meeting with Ifugao PLGU | 10 | F =4, M = 6 |  |
| Orientation meeting with Leyte PLGU | 10 | F =5, M = 5 |  |
| Orientation meeting with Masbate PLGU | 11 | F =5, M = 6 |  |
| Orientation meeting with North Cotabato PLGU | 12 | F =5, M = 7 |  |
| Orientation meeting with Samar PLGU | 10 | F =5, M = 5 |  |
| Orientation meeting with Sarangani PLGU | 12 | F =5, M = 7 |  |
| Pre-deployment meeting with Sorsogon PLGU | 17 | F =10, M = 7 |  |
| Orientation meeting with South Cotabato PLGU | 12 | F =6, M = 6 |  |
| Orientation meeting with Southern Leyte PLGU | 8 | F =4, M = 4 |  |
| Orientation meeting with Sultan Kudarat PLGU | 17 | F =7, M = 10 |  |
| Orientation meeting with Surigao del Norte PLGU | 10 | F =4, M = 6 |  |
| Orientation meeting with Zamboanga del Norte PLGU | 13 | F =6, M = 7 |  |
| Orientation meeting with Zamboanga del Sur PLGU | 11 | F =4, M = 7 |  |
| Orientation meeting with Zamboanga Sibugay PLGU | 13 | F =5, M = 8 |  |
| Orientation and Pre-testing of DevLIVE | 90 | F = 36, M = 54 |  |
| Orientation on Netgain Dashboard and GWN Controller | 90 | F = 34, M = 56 |  |
| Phase 2 Pre-Deployment Conference | 203 | F = 63, M = 140 |  |
| Phase 3 Pre-bid Conference | 91 | F = 28, M = 63 |  |
| Phase 2 Pre-Deployment Conference (Zamboanga Del Norte) | 44 | F = 13, M = 31 |  |

Prepared by: \_\_\_\_Imelda Lamboon\_\_\_--\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Manager/Coordinator

Noted by: \_Maria Luisa Isabel Jolongbayan\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team Leader, Institutions and Partnerships

UNDP

1. UNDP CO Template for project Annual Progress Reporting; Updated: September 2018.

   Deadlines: Draft APR due November 30th and Final APR due January 15th of the following year. [↑](#footnote-ref-2)
2. Please ensure consistency with ProDoc and AWP indicators. [↑](#footnote-ref-3)
3. Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines]. [↑](#footnote-ref-4)
4. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-5)
5. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-6)
6. Please ensure consistency with ProDoc and AWP indicators. [↑](#footnote-ref-7)
7. Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines]. [↑](#footnote-ref-8)
8. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-9)
9. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-10)
10. Please ensure consistency with ProDoc and AWP indicators. [↑](#footnote-ref-11)
11. Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines]. [↑](#footnote-ref-12)
12. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-13)
13. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-14)
14. Please ensure consistency with ProDoc and AWP indicators. [↑](#footnote-ref-15)
15. Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines]. [↑](#footnote-ref-16)
16. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-17)
17. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-18)
18. Scoring based on Box 16 and 17 of the Harmonized Gender and Development Guidelines on Project Development, Implementation, Monitoring, and Evaluation, 2nd ed. (download [here](http://pcw.gov.ph/sites/default/files/documents/resources/harmonized-gad-guidelines-2nd_ed_0.pdf)). [↑](#footnote-ref-19)